

**BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF COLORADO**  
**1560 Broadway, Suite 250, Denver, CO 80202**  
**PHONE: 303-894-2000**  
**WEB ADDRESS: [www.dora.state.co.us/puc](http://www.dora.state.co.us/puc)**

*FOR OFFICIAL USE ONLY*

**PROCEEDING NO.** \_\_\_\_\_

APPLICATION FOR **NEW PERMANENT AUTHORITY** TO OPERATE AS A **CONTRACT CARRIER** OF PASSENGERS BY MOTOR VEHICLE FOR HIRE or FOR **PERMANENT AUTHORITY TO EXTEND CURRENT OPERATIONS**. (Please check the appropriate application below)

☐ **IN THE MATTER OF THE APPLICATION OF [APPLICANT LISTED BELOW] FOR A PERMIT TO OPERATE AS A CONTRACT CARRIER BY MOTOR VEHICLE FOR HIRE.**

☐ **IN THE MATTER OF THE APPLICATION OF [APPLICANT LISTED BELOW] FOR PERMANENT AUTHORITY TO EXTEND OPERATIONS UNDER PERMIT NO(S).** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**1. Applicant's Name and Complete Mailing and Physical Addresses:**

Legal Sole Proprietor, Partnership, or Company Name	
Trade Name (d/b/a) applicant will use, if applicable	
Physical Address of Principal Office in Colorado	
Mailing Address	
Phone Number	
E-mail Address	

**2. Person to Contact for Questions about this Application:**

Contact Person	
Mailing Address	
Phone Number	
E-Mail Address	

**3. Attorney Information for this Application, if applicable:**

**Note: If you do not have an attorney you must fill out section 20.f) Self-Representation on Page 7 of this form**

Firm Name	
Attorney's Name	
Mailing Address	
Phone Number	
E-Mail Address	

**4. Applicant's Business Structure, Please Check One:**

- ☐ Sole Proprietor/Individual  
☐ Partnership (General, LP, LLP, or LLLP)  
☐ Corporation  
☐ Limited Liability Company

**5. Corporations only:**

State in which incorporated:

Location of principal office, if any, in Colorado

List names and titles of Directors and Officers. If necessary, attach additional pages.

**6. LLCs only:**

State in which organized:

Location of principal office, if any, in Colorado

List names of Managers. If necessary, attach additional pages.

**7. Partnerships (General, LP, LLP, or LLLP) only:**

List names, titles and addresses of all General and Limited Partners. If necessary, attach additional pages.

**8. Designated Agent** The designated agent shall have an address in the State of Colorado. The designated agent shall be at least 18 years of age:

Designated Agent

Mailing Address

Phone Number

**9. List of Customers to be Served.** If necessary, attach additional pages. Include customer support letter from each customer (see Section 20.e for contents of customer support letter)

Customer Name	Address	Date of Contract

**10. Proposed Authority:**

Describe the area in Colorado in which the passenger service is to be provided. Provide **specific geographic boundaries**. Generalities like “Denver Metro Area” are not acceptable.

(a) Proposed geographic area to be served (boundaries, counties, streets, radius); proposed points (originating and terminating); and/or proposed routes:

[illegible]

(b) Restrictions to the proposed authority, if applicable:

( )	

(c) If in the case of a proposed extension of authority through the elimination of restrictions, describe those restrictions to be eliminated from the existing authority, if applicable:


Manufacturer Make	Model	Year	Quantity	Seating Capacity
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## 11. Applicant's Statement of Support and Fact

**12. Applicant's Statement of Operational Fitness:**

[illegible]

### 13. Applicant's Statement of Financial Fitness:

A statement setting forth the applicant's financial fitness. Supporting documents that may assist in determining financial fitness could include such things as a copy of the applicant's most recent audited balance sheet, income statement, and statement of retained earnings. If the applicant is a newly created company, supporting documents may include detailed information on the sources of the funds available, including the amount of any loans, lines of credit, or equity infusions that have been received or requested, and the names of each source of capital funds. If necessary, attach additional pages. (Any confidentiality claims shall be made in accordance with Rule 1100 et. seq. of Rules of Practice and Procedure, 4 CCR 723-1.)

### 14. Applicant's Statement of Managerial Fitness:

A statement setting forth the applicant's managerial fitness, including experience managing and working in the transportation industry and experience managing in other industries. Be specific on when and where prior managerial experience was accrued, and on the number of employees managed. If necessary, attach additional pages.

### 15. Existing Authority, if applicable:

Does the applicant or affiliate of the applicant have a State or federal authority to provide for-hire transportation of passengers in Colorado?

NO \_\_\_\_ YES \_\_\_\_

If YES, provide the assigned authority number for each Colorado PUC Common Carrier Certificate; Colorado PUC Contract Carrier Permit; Federal MC Registration; and US DOT No.:

**16. Duplicating or Overlapping Authority, if applicable:**

Are any duplicating or overlapping authorities created by granting the application?

NO \_\_\_\_ YES \_\_\_\_

If YES, describe the extent of duplication or overlap between this application and any existing certificate and/or permit listed above. If necessary, attach additional pages:

**17. Statement of Previously Granted Authority:**

Has the Commission previously granted to the applicant authority to render all or any part of the proposed service?

NO \_\_\_\_ YES \_\_\_\_

If YES, provide the date and number of the decision granting the authority.

**18. Hearing Location Request**

If the application is scheduled for hearing, applicant requests that the hearing be held in:  
\_\_\_\_\_, Colorado.

**19. Application Filing Procedure / Confidential Information**

The Commission's E-Filing system, is available at <https://www.dora.state.co.us/pls/efi/EFI.homepage> to file the application. Call the Commission at 303-894-2000 option 4 to make the associated credit card payment of the application fee. Alternatively, the **original** signed application with all supporting documents and **three** copies of the application and supporting documents and application fee shall be filed with the Commission in person or through the mail.

If any information is considered to be confidential, those specific items shall be filed in accord with Rule 1100 et. seq. of [Rules of Practice and Procedure, 4 CCR 723-1](#) ( accessible from [dora.colorado.gov/puc](http://dora.colorado.gov/puc)

**20. Items to be Included:**

- a) **Application Processing Fee:** Thirty-five dollar (\$35) fee (unless filing a permanent or temporary authority application at the same time) (this fee is non-refundable).
- b) **Certificate of Good Standing:** LLCs and Corporations shall include a Certificate of Good Standing authorizing the applicant to do business in Colorado, issued by the Colorado Secretary of State's Office within 14 days prior to the filing of this application.
- c) **Evidence of Trade Name:** If applicant will operate under a trade name, then Individuals/Sole Proprietors, Partnerships, LLCs, and Corporations shall include a Certificate of Assumed Trade Name or a Certificate of Fact of Trade Name issued by the Colorado Secretary of State's Office.
- d) **Lawful Presence:** Individuals/Sole Proprietors shall attach an original completed Affidavit of Eligibility of Lawful Presence in the United States. (available on the PUC website) (only provide the original, do not make or attach any other copies to the application)
- e) **Customer Support Letters:** Signed letters from each proposed customer of the contract carrier. Each customer support letter:
  - 1) shall contain the proposed customer's name, address, and phone number;
  - 2) should indicate the proposed customer's special or distinctive transportation needs and whether those needs can be met by existing service;
  - 3) should specifically support the applicant's particular request for authority;
  - 4) should describe whether there is existing service and how the existing service is inadequate;
  - 5) shall contain a statement that the letter contains only information that is true and correct to the best of the customer's knowledge and belief; and
  - 6) shall be signed by the proposed customer.

- f) **Self-Representation:** You may choose to proceed without an attorney if you are (1) representing your own interests as a sole proprietor, or (2) representing the interests of a closely-held entity, as provided in § 13-1-127, C.R.S. and Rule 1201(b)(II), 4 CCR 723-1.

1. Do you wish to represent your own interests as the sole proprietor of your own business? (Note that you can only select this option if you are a sole proprietor, not if the Applicant is a corporation, partnership or LLC)

☐ yes ☐ no If the answer is yes, you may represent yourself without hiring an attorney.

2. Do you wish to represent the interests of a corporation, partnership or LLC without an attorney?

☐ yes ☐ no If the answer is yes, please answer the following questions:

2(a) Does Applicant (your company) have more than three owners? ☐ yes ☐ no

2(b) Does the dollar amount in controversy in this proceeding exceed \$15,000? ☐ yes ☐ no

\*If the answer to either question 2(a) or 2(b) is "yes", you cannot represent the Applicant (the corporation, partnership or LLC). You must hire an attorney to represent the Applicant before the Commission. Failure to hire an attorney will result in the dismissal of your application.

\*If the answer to both questions 2(a) and 2(b) is no, fill in the contact information for the person who will represent the Applicant before the Commission:

Person who will represent Applicant before the Commission:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Title: \_\_\_\_\_

NOTE: If the person designated is not an officer of the company, you must attach a written resolution from the Applicant authorizing the person to represent the Applicant.

## 21. Applicant Attestation:

By signing this form, the applicant:

- a) attests that the applicant has read the application and has personal knowledge that the statements in it are true;
- b) attests that the applicant understands that if any portion of the application is found to be false or contain material misrepresentations, any CPCN may be deemed null and void, upon Commission Order;
- c) attests that if the requested authority is granted, the applicant will (1) have its insurance agent file the required certificates of insurance with the Commission (2) file the necessary tariffs; (3) purchase the appropriate number of annual vehicle stamps;
- d) attests that the applicant understands that the Commission will, in its discretion, cancel any duplicating or overlapping authorities created by granting the application;
- e) attests that the applicant has reviewed and understands the [Commission's Rules Regulating Transportation by Motor Vehicle, 4 CCR 723-6](#), and [Rules of Practice and Procedure, 4 CCR 723-1](#) (see, [the Transportation Rules, accessible from dora.colorado.gov/puc](#));
- f) attests that the applicant will operate in accordance with the Commission's Rules Regulating Transportation By Motor Vehicle; and
- g) attests that the applicant understands that the filing of this application does not constitute authority to operate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Signatory

\_\_\_\_\_  
Title